



# Diocese of Raleigh

## St. Mary Magdalene Catholic Church & School

Form for Level C

For Office Use:
Instructions Emailed _____
3 Ref Forms _____
Training Date _____
FACTS (for school vol) _____
Approved Email Sent _____

Thank you for your interest in volunteering at St. Mary Magdalene. Instructions to become an approved volunteer:

- 1) **Complete this form.** Email or give it to Bertha Smith (bsmith@stmm.net), the St. Mary Magdalene Safe Environment Coordinator.
- 2) **Complete online application for a criminal background screening.** After receiving this form, the Safe Environment Coordinator will email instructions for you to complete the online application for a criminal background screening.
- 3) **Complete the Initial Safe Environment Training.** View the [Diocese of Raleigh calendar](#) here.
- 4) **Submit 3 Reference forms.** Give a copy of the *Volunteer Reference Form* to each of the references listed below. The completed reference forms can be returned by following the instructions at the top of the form.

Please list your Full Name \_\_\_\_\_

Phone \_\_\_\_\_ Email Address \_\_\_\_\_

Where will you volunteer?                      StMM Church                      StMM School                      Both

Name of ministry, event, classroom: \_\_\_\_\_

List at least three personal references that could attest to your character and leadership abilities. Please inform them that you have named them as a reference. Please do not list any family members.

Reference One – Full Name \_\_\_\_\_

Email Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Reference Two – Full Name \_\_\_\_\_

Email Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Reference Three – Full Name \_\_\_\_\_

Email Address \_\_\_\_\_

Phone Number \_\_\_\_\_

