

## Authorization Form - Electronic Payment **OFFERTORY**

Please check appropriate box:

- This is a NEW Offertory Draft
- This is a CHANGE to an existing Offertory Draft (change bank account/routing number)
- This is a CHANGE to an existing Offertory Draft (change in AMOUNT to be drafted)

**Month/Year drafting should begin:** \_\_\_\_\_  
(Forms needs to be in church office by 1<sup>st</sup> of the month you want to begin.)

Name: \_\_\_\_\_ Envelope #: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

**ELECTRONIC OFFERTORY DRAFT OCCURS MONTHLY UNLIKE ENVELOPE CONTRIBUTIONS WHICH ARE WEEKLY. MAKE SURE TO ENTER THE AMOUNT YOU WANT TO CONTRIBUTE MONTHLY.**

Offertory Contribution of \$ \_\_\_\_\_ is to be drafted **MONTHLY** on the 10<sup>th</sup> or the first business day after.

**Please note: Your parish envelopes will continue to be sent. Special Collections will be received by the church in the usual manner—via parish envelopes.**

### PAYMENT AUTHORIZATION

I (we) agree to the terms marked above and authorize St. Mary Magdalene Church to initiate debit entries to my (our) account as identified below, in accordance with the terms stated above. I (we) understand that any changes to this draft must be made by me (us) in writing, and I (we) agree to these terms and conditions.

\_\_\_\_\_  
Signature(s) of Account Holder(s)

\_\_\_\_\_  
Date signed

#### ACCOUNT INFORMATION

- Checking
- Savings

**ATTACH A VOIDED CHECK HERE**

(cannot begin draft without a voided check)

